

Job Title:	Solar Service Manager	Department:	Solar
Location:	Chepstow / Work From Home	Travel Required:	Occasionally
Position Type:	Full Time	Date Posted:	October 18, 2021
Training:	Internal	Posting Expires:	October 22, 2021
External Posting:	Linkedin, Indeed, Facebook, Instagram		
Internal Posting:	Website		
Applications Accepted By:			
EMAIL: info@fritzall.com		Subject: Solar Service Manager	
Introduction			
<p>Since 1972, Fritz Construction Services has been producing and installing precast concrete products as well as leading the way through innovation in our green energy division. We are currently recruiting for a full-time Solar Service Manager with a positive attitude, an eagerness to learn, and a commitment that builds on the dependability our customers have come to expect. If you're driven, able to work both independently and as part of a team, Fritz Construction Services could be your opportunity to build an exciting career.</p> <p>Working with our clients, technicians and project specific vendors, the solar service manager position requires someone with strong communication, time management, multi-tasking, and problem-solving skills to produce accurate and timely service. A sound technical knowledge of solar photovoltaic systems as well as basic knowledge of electrical and mechanical components would be an asset.</p>			
Job Description			
Role and Responsibilities:			
<ul style="list-style-type: none"> • Managing service technicians and subcontractors including scheduling, providing technical advice and approving timecards/invoices • Managing customer service requests and service records with Software System • Monitoring system production including solar tracker and inverter operation • Preparing monthly and annual service and maintenance invoices • Accurately prepare repair and system upgrade quotations • Managing inventory, sourcing and ordering parts • Research and development of solutions to new and reoccurring problems • Processing warranty claims with manufacturers • Assisting customers with contract transfers • Maintain up to date customer contact log 			
Job Description:			

Qualifications:

- Grade 12 Diploma
- College Diploma in Electrical Technician or Business Administration
- Valid G driver's license
- Proficiency in Microsoft Office Excel, Word, Adobe
- Ability to read and understand construction documents as asset
- Good communication skills
- Strong attention to detail and accuracy
- Ability to work independently and as part of the team
- Effective time management and organizational skills
- Ability to work well under pressure and meet deadlines
- Eagerness for learning and developing new systems and product improvements

Benefits:

- Vehicle allowance
- Health & Dental Benefits
- Pension Plan